HARBOUR SOFTWARE

ANYWHERE, ANYTIME.
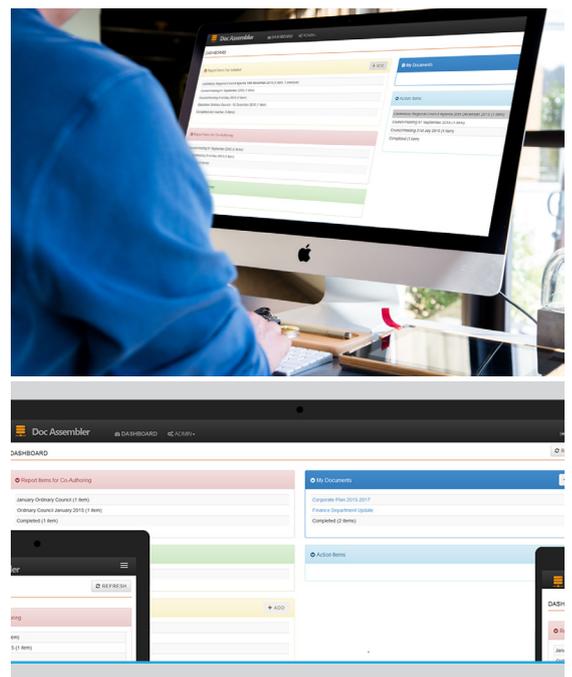Providing real time document collaboration & distribution.

DOC ASSEMBLER

What is Doc Assembler?

Doc Assembler is an intuitive web based solution that allows real time document collaboration across any organisation.

This product empowers end users to contribute to items at the same time and therefore simplifying the process and accelerating the time to create a complete document. Doc Assembler provides a holistic and flexible agenda and minutes solution, facilitating a more effective and productive meeting. By saving time on assembling documents, governance productivity can be improved, allowing more time to be spent on completing other tasks.

Doc Assembler is simple, easy to configure and accessible from any device. Fully integrated into Docs On Tap, our document distribution app, Doc Assembler enables you to work collaboratively on a document and then publish your document via a one-step process straight to your end users.

Features

- Real time document collaboration
- Cloud Delivery SaaS
- Anywhere, anytime mobility
- Any platform, any device
- Robust document assembly process
- Unlimited user defined templates
- Real-time meeting minute processing
- Real time fully integrated electronic voting
- Action items tracking and reporting
- Ability to provide integration with eDRMS and Website

Benefits

- Fully hosted and delivered as SaaS
- Users have full control over the way their document templates look and feel
- Easy to configure and deploy
- The table of content is automatically created every time the document is assembled.
- Template based, which enables the user to format how various sections of the document will appear and stay on brand.
- Documents can be created for future meeting dates enabling the end users to submit their content as they go.
- Documents can be locked, giving access to administrators only.
- Late or new items can simply be slotted in and the numbering will regenerate when the document is assembled.

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Discover seamless integration today and take your team productivity to the next level with intuitive software solutions. Contact Harbour Software to find out how we can help you increase your organisation efficiency and leverage off the ability to provide real time document collaboration though Doc Assembler.

Anytime, anywhere. Providing real time document collaboration & distribution.

Harbour Software is an Australian software company that has been providing niche web-based solutions to local governments for over 10 years.

We offer specialised and customised solutions to suit each organisation's needs and requirements. We provide a responsive web based meeting agenda and minutes solution for easy collaboration and participation, helping local governments access information instantly. One of the key strengths of Harbour Software is our ability to understand the needs of our clients and translate that into a robust, intuitive web based software.

Harbour Software is currently working with over 100 Councils across Australia and New Zealand. We pride ourselves on constructing great web solution products and providing great service. Learn how other local governments and organisations reinvented their approach to document collaboration and improve the efficiency and effectiveness of their business processes.